

( 17 )

DELHI TRANSPORT UNDERTAKING  
(OF THE MUNICIPAL CORPORATION OF DELHI)  
SCINDIA HOUSE, NEW DELHI.

No. ADMI-8 (20)/58

Dated 28th April, 1958

**Office Order No. 71**

It is notified for the information of all concerned that under section 94 of the Delhi Municipal Corporation Act, every Municipal Officer and Municipal employee is prohibited from having interest in any contract etc. with the Corporation. It is further laid down that if any Municipal Officer/employee acquires directly or indirectly by himself or by a partner or any other person any share or interest in any such contract or work, he will be liable to be removed from his Office. The above provisions may be also brought to the notice of persons to be appointed in future in this Undertaking also.

Sd/-

( P. D. MEHTA )

for General Manager (Transport).

DELHI TRASPORT UNDERTAKING  
(OF THE MUNICIPAL CORPORATION OF DELHI)  
NEW DELHI.

No. AMI-3 (28)/58

July 31, 1959.

**Office Order No. 110**

It has been noticed that there is a tendency amongst certain members of the staff to endorse copies of their representations etc. to higher authorities i. e. Chairman, Delhi Transport Committee, Municipal Commissioner, etc. even when the appropriate lower authority has not rejected their claim or refused relief or ignored or unduly delayed the disposal of the case. Endorsement of copies of their representations etc. by the employees to the Chairman, D. T. C. etc. in the first instance

is in cotravention of para 18 of the standing orders governing the conduct of employees which is reproduced below:-

**"Making representations to higher authorities :**

Whenever in any matter connected with his service rights or conditions, an employee wishes to press claim or to seek redress of a grievance he should address such immediate officer at the lowest level as is competent to deal with that matter. No employee shall make an appeal or representation to a higher authority unless the appropriate lower authority has already rejected the claim or refused relief or ignored or unduly delayed the disposal of the case. Representations to the Central Government or the Chairman or Member of the Authority (now D.T.C.) must not be made unless all sources of receiving attention or redress from lower authorities have been exhausted, even in such cases the representation must be submitted through the proper channel (i. e. the immediate officer concerned). There will be no objection at that stage, but only at that stage, to an advance copy of the representation being sent direct."

It is impressed upon all the members of staff to desist from such practice in future and to strictly observe the instructions contained in the standing orders quoted above. They should in no case send in advance copy of the representation direct to the higher authorities unless all sources of receiving attention or redress from lower authorities have been exhausted. The employees guilty of misconduct coming under this category will be severely dealt with.

Sd/-

(P. K. J. Menon)

General Manager (Transport)

1. All Officers of the DTU.
2. All Sections at H.O., Depots, C.W. and E. E. Wing.

Copy to :-

1. File No. ADMI-8 (1)/58
2. DTU Workers Union (in duplicate)
3. Translator.
4. All Notice Boards.
5. The Commissioner, Municipal Corporation of Delhi.

DELHI TRANSPORT UNDERTAKING  
(OF THE MUNICIPAL CORPORATION OF DELHI)  
NEW DELHI.

No. ADMI-3 (28)/61

Dated : 9. 9. 1961

**Office Order No. 109**

It is notified for the information of all concerned that on the recommendation of the DTC, the Municipal Corporation of Delhi has, with the previous approval of the Central Government decided to amend the standing orders governing conduct of employees and the standing orders regarding recruitment framed under D.R.T.A. (Conditions of Appointment & Service) Regulations, 1952 so as to provide for prohibition of bigamous marriages by the employees of this Undertaking. The following two sub paras should be inserted at serial No. 20 in the Standing Orders regarding Conduct of Employees. The existing para No. 20 will be renumbered as 21.

**“Bigamous marriages :** (1) No male employee who has a wife living shall contract another marriage without first obtaining the permission of Undertaking notwithstanding that such subsequent marriages permissible under the personal law for the time being applicable to him.

(2) No female employee shall marry any person who has a wife living without first obtaining the permission of the Undertaking.”

In the Standing Orders regarding recruitment, the following sub-para should be added to para I under the head “Disqualification for employment.”

No person who has more than one wife living shall be eligible for appointment in the service of the Undertaking. Provided that the Undertaking may, if satisfied that there are special grounds for so doing exempt any person from the operation of this sub-clause.

In future, all the candidates for employment in this Undertaking will be asked to indicate whether they have more than one wife living and in the event of a declaration in the negative being found to be incorrect after the appointment, he will be liable to dismissal from services.

Sd/-

(P. D. Mehta)

Asstt. General Manager (Adm)

1. All Officers & Sections.
2. All Notice Boards.

DELHI TRANSPORT UNDERTAKING  
(OF THE MUNICIPAL CORPORATION OF DELHI)  
SCINDIA HOUSE, NEW DELHI.

No. PLD-IV-14 (77) 63/11863

Dated : 11. 10. 63

Under para 19(K) of the Standing Orders governing conduct of our employees, the committing of any offence involving moral turpitude which is punishable under IPC is to be treated as one of the acts of Commission and Omission which constitutes misconduct. The offences involving moral turpitude have to be understood having regard to the Conventional meaning of the offence.

The offences which normally be treated as involving moral turpitude are listed below for the information and guidance of all concerned.

1. Offences of false evidences.
2. Offences relating to coins.
3. Offences effecting life.
4. Offences relating to causing of miscarriage.
5. Offences of kidnapping, abduction, rape, unnatural lust, theft, extortion, robbery, criminal misappropriation, criminal breach of trust, receiving stolen property, cheating, counterfeiting of currency notes etc.

Sd/- K. A. KHAN  
DEPUTY GENERAL MANAGER.