



GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
FINANCE (POLICY) DEPARTMENT  
4<sup>TH</sup> LEVEL, 'A WING' DELHI SECRETARIAT  
I.P. ESTATE, NEW DELHI – 110002  
CD No. 012683419

No. F.20/2/22/Finance/PD/1558-1566

Dated: 19/07/2023

**ENDORSEMENT**

The copy of under mentioned paper is forwarded herewith for information and necessary action to the following:-

1. All Heads of Department, Govt. of NCT of Delhi.
2. All Pay & Accounts Officers, Pay and Account Office, Vikas Bhawan Govt. of NCT of Delhi.
3. All Head of Autonomous Bodies, Govt. of NCT of Delhi.
4. Commissioner M.C.D. (North, East & South), Town Hall, Chandni Chowk, Delhi.
5. Chairperson, NDMC, Palika Kendra, New Delhi.
6. Chief Executive Officer, Delhi Cantonment Board, Delhi.
7. CEO, Delhi Urban Shelter Improvement Board, I.P. Estate, New Delhi.
8. Guard File.
9. Sy. Analyst with the request to upload the same on website of Finance Department and all the Departments are requested to download the same from Website of Finance Department (No hardcopy of enclosures will be dispatched to any Organisation/Deptt.).

Sd/-

(Deva Nand)

JOINT SECRETARY (FINANCE/POLICY)/L.O.

**List of Paper forwarded**

S.No.	Name of the Ministry/Deptt.	O.M. No. and Date	Subject
1.	Department of India Ministry of Finance, Department of Expenditure, (E.III.A Branch).	No. 04-21/2017-IC/E.III.A dated 04.07.2023	Date of Next increment under Rule 10 of Central Civil Services (Revised Pay) Rules, 2016-Clarifications-regarding.

**Delhi Transport Corporation  
I.P. Estate: New Delhi**

No. PLD-V/2023/2401

Dated:- 27/07/2023

The above endorsement will be effective from 01.01.2016 and same is circulated to all unit officers for allowing another opportunity to DTC employees to exercise /re-exercise option for pay fixation as allowed as per Ministry of Finance, Department of Expenditure, E.III.A Branch Govt. of India OM vide No. 04-21/2017-IC/E.III.A dated 04.07.2023 (copy enclosed) circulated vide above endorsement within three month from the date of issue of the above OM (i.e OM vide No. 04-21/2017-IC/E.III.A dated 04.07.2023).

This has the approval of the Competent Authority.

Encl:- As above.

Manager (P-V)

**All Unit Officers**

c.c. to : All HODs

: All R.Ms/ Dy. CGMs/Addl. CAO

: Dy. Manager (Pay) A/cs.

: Manager (IT) to upload the same on the website of DTC.

: NOTICE BOARD

Sumit  
Jr. Clerk  
to upload pls.  
31/7

14/07/2023/28/1310  
31-07-23

22-7-23

No. 04-21/2017-IC/E.III.A  
भारत सरकार/Government of India  
वित्त मंत्रालय/Ministry of Finance  
व्यय विभाग/Department of Expenditure  
(E.III.A Branch)

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New Delhi, Date: 04.07.2023

**OFFICE MEMORANDUM**

**Subject:- Date of next increment under Rule 10 of Central Civil Services  
(Revised Pay) Rules, 2016 – Clarification – regarding.**

The undersigned is directed to invite attention to this Department's O.M. of even No. dated 28.11.2019 on the subject noted above. In Para '7' of the said O.M. dated 28.11.2019, the employees who have been regularly promoted or granted financial up-gradation on or after 01.01.2016 and desire to exercise/re-exercise option for pay fixation under FR 22(I)(a)(1), were given an opportunity to exercise or re-exercise of their option for pay fixation within one month of the date of issue of the said O.M. dated 28.11.2019.

2. Thereafter, another opportunity to exercise/re-exercise the option for pay fixation, as allowed under O.M. dated 28.11.2019, was provided for a period of 3 months vide O.M. of even No. dated 15.04.2021.

3. However, a number of proposals are still being received from various Ministries/Departments for allowing another opportunity to exercise/re-exercise the option for fixation of pay as allowed under O.M. dated 28.11.2019.

4. Therefore, the Competent Authority in partial modification of the conditions enumerated in para '7' of the said O.M. dated 28.11.2019, has further approved for allowing another opportunity to Government employees to exercise/re-exercise option for pay fixation as allowed under O.M. dated 28.11.2019 within a period of three months from the date of issue of this Office Memorandum. **No further request for extension of date or relaxation of condition in exercising of option will be entertained under any circumstances.** Ministries/Departments are advised to give wide publicity of this O.M..

5. All other conditions of O.M. dated 28.11.2019 remain unchanged.

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6. In their application to the persons belonging to Indian Audit and Accounts Department, these orders are issued under Article 148(5) of the Constitution and after consultation with the Comptroller and Auditor General of India".

7. Hindi Version of these orders is attached.

UAG 4/7/23

(Umesh Kumar Agarwal)

Deputy Secretary to the Government of India

To,

1. All Ministries/Departments as per standard list. With the request to bring the content of this O.M. to the notice of all employees concerned.
2. C&AG, UPSC etc. as per standard endorsement list.
3. In-charge, R&I, for it's circulation among all Ministries/Departments.

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No. 4-21/2017-IC/E.IIIA  
Government of India  
Ministry of Finance  
Department of Expenditure  
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North Block, New Delhi-110001

Dated the 28<sup>th</sup> November, 2019

OFFICE MEMORANDUM

Subject: Date of next increment under Rule 10 of Central Civil Services (Revised Pay) Rules, 2016- Clarifications regarding.

The undersigned is directed to invite the attention to Rule 10 of the CCS (RP) Rules, 2016 which provides for the entitlement of employees for drawal of annual increment either on 1<sup>st</sup> January or 1<sup>st</sup> July depending on the date of appointment, promotion or grant of financial upgradation. The Sub-Rule (2) thereof provides that increment in respect of an employee appointed or promoted or granted financial upgradation including upgradation under Modified Assured Career Progression Scheme (MACPS) during the period between the 2<sup>nd</sup> day of January and 1<sup>st</sup> day of July (both inclusive) shall be granted on 1<sup>st</sup> day of January and the increment in respect of an employee appointed or promoted or granted financial upgradation under MACPS during the period between the 2<sup>nd</sup> day of July and 1<sup>st</sup> day of January (both inclusive) shall be granted on 1<sup>st</sup> day of July.

2. A number of references were received in the Ministry of Finance seeking clarifications regarding drawal of next increment by the employees promoted on 1<sup>st</sup> July, 2016. On consideration of the matter, Department of Expenditure vide its Office Memorandum of even number dated 31.07.2018 has clarified that in case an employee is promoted or granted financial upgradation including upgradation under the MACP scheme on 1<sup>st</sup> January or 1<sup>st</sup> July, where the pay is fixed in the Level applicable to the post on which promotion is made in accordance with the Rule 13 of the CCS (RP) Rules, 2016, the first increment in the Level applicable to the post on which promotion is made shall accrue on the following 1<sup>st</sup> July or 1<sup>st</sup> January, as the case may be, provided a period of 6 months qualifying service is strictly fulfilled. The next increment thereafter shall, however, accrue only after completion of one year.

*R. M. Ph*

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3. Consequent upon issue of Office Memorandum dated 31.07.2018 different Ministries/ Departments have sought clarification on applicability of DOE's O.M dated 31.07.2018 keeping in view the provisions of Rule 10 of CCS (RP) Rules 2016, Rule 22(I)(a)(1) of Fundamental Rules & provisions of Stepping up of pay. The issues on which various Ministries/Departments have sought clarifications and decisions thereon are brought in the succeeding paragraphs.

Issue No. 1: Whether after promotion on 1<sup>st</sup> July and fixation of pay with two increments the date of next increment will be 1<sup>st</sup> January or 1<sup>st</sup> July

4. During the regime of 6<sup>th</sup> CPC, when the annual increment was admissible uniformly on 1<sup>st</sup> July every year, employees completing 6 months and above in the revised pay structure as on 1<sup>st</sup> July were eligible for grant of increment. In the 7<sup>th</sup> CPC regime there are two dates of increments 1<sup>st</sup> January and 1<sup>st</sup> July. Keeping in view the spirit of 6<sup>th</sup> CPC, O.M dated 31.07.2018 was issued providing for accrual of next increment on 1<sup>st</sup> July/1<sup>st</sup> January in respect of employees getting promotion on 1<sup>st</sup> January/1<sup>st</sup> July provided 6 months qualifying service is strictly fulfilled.

5. The instructions contained in the O.M. dated 31.07.2018 are self-explanatory in respect of the cases of promotion/financial up-gradation falling on 1<sup>st</sup> July or 1<sup>st</sup> January. These instructions provide that in case of promotion/financial up-gradation on 1<sup>st</sup> July and 1<sup>st</sup> January and getting fixation of pay in the Level applicable to the post in which promotion is made in accordance with Rule 13 of the CCS (RP) Rules 2016, the first increment in the level in which promotion is made shall accrue on the following 1<sup>st</sup> January or 1<sup>st</sup> July, as the case may be, provided a period of 6 months' qualifying service is fulfilled.

Issue No. 2: Accrual of next increment in case of regular promotion/financial up-gradation of an employee on any date other than the date of annual increment and option for pay fixation is exercised under FR 22(I)(a)(1).

6. The opportunity to exercise of option for pay fixation under FR 22(I)(a)(1) is available to employees in case of promotion/financial up-gradation. Therefore, the Central Government Employee promoted on regular basis/granted financial up-gradation on any date other than the date of his/her annual increment in lower grade and exercises the option under FR 22(I)(a)(1) read with Department of Personnel & Training's OM No.13/02/2017-Estt.(Pay-I) dated 27.07.2017 for fixation

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of pay from the date of accrual of next increment in the scale of pay in lower grade, he may be allowed the 1<sup>st</sup> increment in promotional grade on 1<sup>st</sup> January/ 1<sup>st</sup> July as the case may be after completion of 6 months' qualifying service after such fixation on 1<sup>st</sup> July/1<sup>st</sup> January (i.e., the date of increment in lower grade) on the analogy of Department of Expenditure's OM dated 31.07.2018. The next increment, thereafter, shall however, accrue only after completion of one year.

7. Since there is material change, it has also been approved that the employees who have been regularly promoted or granted financial up-gradation on or after 01.01.2016 and desire to exercise/re-exercise option for pay fixation under FR22(I)(a)(1) shall be given an opportunity to exercise or re-exercise of the option there under. Such an option shall be exercised within one month of issue of this O.M. || X

8. These instructions will be applicable with effect from 01.01.2016.

9. In so far as persons serving in the Indian Audit and Accounts Department are concerned, these orders issue after consultation with the Comptroller and Auditor General of India.

10. Hindi version of these orders is attached.

  
(B.K. Manthan)

Deputy Secretary to the Government of India

To

1. All Ministries/Departments as per standard list.
2. C&AG, UPSC etc. as per standard endorsement list
2. NIC, D/o Expenditure-with a request to upload the OM on website of the Department.