

**RAJIV VADEHRA**  
Secretary, DTC Board



**Delhi Transport Corporation**  
(Government of National Capital Territory of Delhi)  
Indraprastha Estate, New Delhi-110002  
Phone : 23370236 / Extn. 230  
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**CONFIDENTIAL**

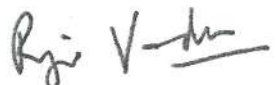
No.SB/Bd. Minutes/Oct./2020

Dated:24-10-2020

I am directed to send herewith a copy of Minutes of the 2nd meeting of 2020 of DTC Board held on 23.10.2020 at 3.00 pm in the Conference Room of the Hon'ble Transport Minister, Govt. of NCT of Delhi at 8<sup>th</sup> Floor, Delhi Sectt., I.P.Estate, New Delhi, as approved by the Chairman. The Directors have been requested to communicate corrections/modifications, if any, in the aforesaid minutes within seven days as stipulated in Para-9 of the DTC (Meetings) Regulations, 1991.

The minutes, circulated herewith, will be taken as correct and final in case nothing is heard within the stipulated period.

Encl.: As above.

  
(Rajiv Vadehra)  
Secretary, DTC Board

**All Directors of DTC Board.**

**Minutes of 2nd Meeting of 2020 of the DTC Board held on 23.10.2020 at 3.00 pm in the Conference Room of Hon'ble Transport Minister, Govt. of NCT of Delhi/Chairman, DTC at 8<sup>th</sup> Level, Delhi Sectt., New Delhi-110002.**

**PRESENT:**

- |    |   |          |
|----|---|----------|
| 1. | Shri Kailash Gahlot,<br>Hon'ble M.O.T., GNCTD &<br>Chairman, DTC                            | Chairman |
| 2. | Shri Vijay Kumar Bidhuri, IAS<br>Managing Director,<br>Delhi Transport Corporation          | Director |
| 3. | Shri Sandeep Kumar, IAS<br>Secretary (Finance),<br>Govt. of NCT of Delhi                    | Director |
| 4. | Ms. Manisha Saxena, IAS<br>Secretary-cum-Commissioner (Transport),<br>Govt. of NCT of Delhi | Director |

Additional Chief Secretary (Land & Building) Govt. of NCT of Delhi, Joint Commissioner of Police (Traffic) Delhi and Commissioner (Planning) DDA could not attend the meeting.

**ALSO PRESENT:**

1. Shri M.S.Randhawa, Addl.CP/Traffic, Delhi Police.
2. Shri V.K.Gupta, Chief G.M.(Tech./Civil)
3. Shri Rajiv Vadehra, Secretary, DTC Board

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*Rj V*

**Confirmation of Minutes of 7th meeting of 2019 of the DTC Board held on 30.12.2019.**

The Draft Minutes of the DTC Board Meeting held on 30.12.2019 were circulated on 30.12.2019. Since no corrections/modifications have been received from the Directors, the aforesaid Minutes were confirmed.

**Resolution No. 2/2020 : Item 4/2020 : Comprehensive Guidelines for engagement/re-engagement of retired superannuated Govt./CPSEs/State PSUs/Autonomous Body Officers/Officials in DTC as Expert/Consultant on contract basis.**

A copy of the Supplementary Note on this Item was circulated on the table, amongst the Directors, with the permission of the Chair (copy enclosed).

The Board considered the agenda item along with the Supplementary Note and after detailed discussion thereon, approved the guidelines as mentioned in the Supplementary Note from para (i) to para (xi) for the engagement of outside retired officers/officials to be engaged as Consultants in DTC.

The Board further authorized M.D, DTC to engage outside Expert/Consultant on the posts of Dy.CGM level & above, subject to the ex-post-facto approval from the DTC Board being the Appointing Authority and for rest of the posts also, being the Appointing Authority, to engage outside Expert/Consultant strictly against the vacant sanctioned posts.

**Resolution No. 3/2020 : Item 5/2020 : Posting of Ms. Garima Gupta, IAS (AGMUT:2004) as Managing Director, DTC.**

The Board considered the agenda item and noted the same.

*Rajin V. Sharma*

**Resolution No. 4/2020 : Item 6/2020 : Extension of term of contract for engagement of Dr. S.P. Gupta, as CMO (on contract) for a period of six months i.e. from 01.01.2020 to 30.06.2020 (AN) (sixth extension) on a consolidated amount of Rs.75990/- per month.**

The Board considered the agenda item and in view of the position explained therein, accorded ex-post-facto approval for engagement of Dr. S.P. Gupta, Consultant/CMO in DTC, on contract basis for another period of six months from 1.1.2020 to 30.6.2020 beyond 65 years of his age as a CMO (on Contract) as per details given in the Agenda Item.

**Resolution No. 5/2020 : Item 8/2020 : Statement showing Action Taken Reports on the Resolutions adopted by the DTC Board in the meetings held on 25.11.2019, 10.12.2019, 30.12.2019 & 1.1.2020.**

The Board considered the agenda item and noted the same.

**Resolution No. 6/2020 : Item 9/2020 : Annual Administrative Report for the year 2018-2019.**

The Board considered the Agenda Item and approved the Annual Administrative Report for the year 2018-2019 for forwarding the same to the Transport Department, GNCTD for laying it on the table of Legislative Assembly of NCT of Delhi.

**Resolution No. 7/2020 : Item 10/2020 : Extension of GPS Vehicle Tracking System Contract in all DTC buses.**

The Board considered the agenda item and in view of position explained therein, accorded ex-post-facto sanction for Rs. 1,84,04,214.00 (Rupees One Crore Eighty Four Lacs Four Thousands Two Hundred fourteen Only) for GPS Contract dated 17.07.2019 issued to M/s ITG Telematics Pvt. Ltd. during 15 months from 02.08.2019 to 31.10.2020.

The Board further accorded sanction of an additional expenditure of Rs.12,05,676.00 (Rupees Twelve Lacs Five Thousands Six Hundred Seventy Six only) on account of extension of the GPS Contract for another 01 month i.e. from 11.01.2020 upto 30.11.2020.

*Rji V. sh*

**Resolution No. 8/2020 : Item 11/2020 : Compliance of Hon'ble High Court Order dated 05.02.2020 – Direction to deposit Rs. 100 Crore.**

The Board, in view of the position explained in the agenda item and after detailed discussion thereon, accorded ex-post-facto approval for Rs. 100 Crores deposited with the Registrar General of Hon'ble High Court of Delhi on 04.03.2020 vide Demand draft no. 747320 dated 03.03.2020 in compliance to Hon'ble High Court order dated 05.02.2020.

The Board further directed that Govt. of NCT of Delhi be requested to replenish the said funds to DTC.

**Resolution No. 9/2020 : Item 13/2020 : Premature Scrapping, deletion and disposal of 02 Nos. Leyland Make Ultra Low Entry (ULE) CNG (Burnt) buses from the fleet of the Corporation on 'As is where is condition'.**

The Board, in view of the position explained in the agenda item, accorded its approval for premature scrapping, deletion and disposal of 02 Nos. (Leyland) of Ultra Low Entry (ULE) CNG (Burnt) buses from the fleet of the Corporation.

The Board further authorized MD, DTC for scrapping, deletion and disposal of 03 Nos. (1 No. Tata & 2 Nos. Leyland) of Ultra Low Entry (ULE) CNG (Burnt) buses from the fleet of the Corporation after clearance from the Court and after completing all the necessary formalities in this regard.

*Rg. V-h*

**Resolution No. 10/2020 : Item 14/2020 : Ex-post-facto approval of DTC Board for Hiring of 27 Nos. Hatchback Non-AC Vehicles on Cab and Taxi Hiring Service against work order placed on GeM Portal to M/s. Hybrid Fleet Management Pvt. Ltd. for 02 years period w.e.f. 01/02/2020 to 01/02/2022 for official use by the Officers of the Corporation.**

The Board, in view of the position explained in the agenda item, sanctioned the amount of Rs.1,81,44,000/- involved in hiring of 27 Nos. Hatchback Non-AC vehicles for 02 years period w.e.f. 01.02.2020 to 01.02.2022 of the work order issued to M/s Hybrid Fleet Management Pvt. Ltd., on GeM Portal.

The Chairman, DTC further directed that in future, only electric vehicles be hired/engaged as staff car as per the Delhi Government Electric Vehicle Policy.

**Resolution No. 11/2020 : Item 15/2020 : 3<sup>rd</sup> Party Insurance of DTC Buses/Aux. vehicles for next one year period 2020-21 w.e.f. 01.08.2020.**

The Board was apprised that for the current year i.e. 01.08.2020 to 31.07.2021, M/s United India Insurance Company Limited has already been awarded the 3<sup>rd</sup> Party Insurance Cover of DTC buses and auxiliary vehicles, as per the past practice.

However, the Board directed that in future i.e. from 01.08.2021 onwards, open tender enquiry be invited from all the existing 34 Government and Private Insurance Companies registered under IRDA for 3<sup>rd</sup> Party Insurance of the DTC bus fleet and the Auxiliary vehicles & award the contract to L-1 firm after following the codal formalities.

The Board further authorized CMD/M.D. to sanction the entailed expenditure from time to time as may be required according to due dates of renewal of insurance cover of vehicles or fresh insurance cover for new vehicles as per current practice/authorization to M.D.

*Rg V-m*



**Resolution No. 12/2020 : Item 16/2020 : Provision of 180 days Maternity Leave to female employees in DTC.**

The Board discussed the agenda item and approved to extend the provision of Maternity Leave to the female employees (Regular/Contractual) for a period of 180 days, as per proposal given in the said Item.

**Resolution No. 13/2020 : Item 17/2020 : Proposed Enhancement of Financial Powers of MD.**

The Board in view of the position explained in the agenda item, accorded its approval for enhancement of the power of Managing Director, DTC as under :

	<u>Schedule</u>	<u>Existing</u>	<u>Proposed</u>
38	Acquisition or purchase of spare parts, moveable/ immoveable property including additions, modifications and to enter into and to perform any contract necessary for the purpose of the Corporation.	Not exceeding Rs. One Crore per order subject to following the procedure laid down from time to time in consultation with the Chief Accounts Officer/ CGM(F) and further subject to the requirement that a quarterly statement of the purchases made within these powers shall be circulated to the Directors DTC Board.	Not exceeding Rs. Five Crore per order subject to following the procedure laid down from time to time in consultation with the Chief Accounts Officer/ CGM(F) and further subject to the requirement that a quarterly statement of the purchase made within these powers shall be circulated to the Directors DTC Board.

*Rajiv V. Sharma*

**Resolution No. 14/2020 : Item 18/2020 : Constitution of DPCs to consider the promotion of the Officers/employees at various levels.**

The Board, in view of position explained in the agenda item and after detailed discussion thereon, accorded approval to the proposal of partial amendment in constitution of Standing Committees of DPC/selection to scrutinize the service records/interview of the incumbents for consideration of their promotion from the feeder cadre with respect of CGMs & Dy.CGMs level posts or appointment on deputation basis in DTC, as under:

S.No.	Post	Composition
1.	CGM level post	1. Pr. Secy.-cum-Commissioner (Tpt.) GNCTD - Member 2. Secretary (Services), GNCTD - Member 3. MD, DTC - Member 4. One representative of SC/ST community nominated by Services Deptt. - Member *The senior most Officer will be the chairperson of the DPC.
2.	Dy. CGM level post	1. MD, DTC - Chairperson. 2. CVO/CGM, DTC looking after the Vigilance matters. 3. CGM/HOD, DTC of the respective post. 4. One representative of SC/ST Community to be nominated by Services Department GNCTD in case no officer in the rank and level of CGM of SC/ST Community is available in DTC.

Further, the Board resolved that the same Committee shall also work as Selection Committee and to decide the selection of officers on deputation basis with respect to officers of Sr. Manager and above.

**Resolution No. 15/2020 : Item 19/2020 : Ex-post-facto approval for appointment of Dr.Vinod Kumari, Second-in-Command (UID 11091050) of Sashatra Seema Bal to the post of Chief Medical Officer in DTC on deputation basis.**

The Board considered the agenda item and accorded ex-post-facto approval for appointment of Dr.Vinod Kumari Second-In-command (UID 11091050) of FHQ SSB w.e.f. 17.6.2020 to the post of Chief Medical Officer on deputation in the pay band of Rs.15600-39100 + Grade Pay of Rs.7600/-.

*Rjn V-m*



**Resolution No. 16/2020 : Item 20/2020 : Posting of Shri Vijay Kumar Bidhuri, IAS (AGMUT:2005) as Managing Director, DTC.**

The Board considered the agenda item and noted the same.

**Resolution No. 17/2020 : Item 21/2020 : Ex-post-facto approval for appointment of Sh.Ashok Kumar, 2nd in Command, IRLA No.19771342 of Border Security Force, to the post of Dy. Chief General Manager (Security) on deputation basis in DTC.**

The Board considered the agenda item and accorded ex-post-facto approval for appointment of Shri Ashok Kumar, 2nd in Command, IRLA No.19771342 of Border Security Force w.e.f. 14.8.2019 to the post of Dy. Chief General Manager (Security) on deputation in DTC, in the Pay Band of Rs.15600-39100/- + GP Rs.7600/-(Pay Matrix Level-12).

**Resolution No. 18/2020 : Item 22/2020 : Posting of Shri Arun Kumar Jha, DANICS: 2009 as Deputy Chief General Manager, DTC, on deputation.**

The Board considered the agenda item and noted the same.

**Resolution No. 19/2020 : Item 23/2020 : Completion of period of officiating promotion of Shri Rajiv Vadehra, Secretary, DTC Board, Pay Token No. 53265 w.e.f. 24.2.2020 and also confirm on the said post from the same date.**

The Board discussed the agenda item in detail and in view of the position explained therein, accorded approval for completion of officiating promotion of Shri Rajiv Vadehra, Secretary, DTC Board, Pay Token No. 53265 with retrospective effect w.e.f. 24.2.2020 and also confirm him on the said post from the same date.

2. The MD, DTC further apprised the Board about the DoPT, Government of India O.M. dated 21.7.2014 relating to probation/confirmation and suggested that in future cases, the same may be allowed to be adopted in D.T.C. in officiating promotion of the employees. The Board directed that accordingly an agenda item be put up before the Board in this regard.

*Rjiv Vadehra*

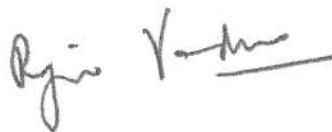
**Resolution No. 20/2020 : Item 24/2020 : Engagement of NBCC (National Building Construction Corporation), Govt. of India Enterprise as PMC for the development of land parcels of Delhi Transport Corporation on nomination basis.**

1. The Board considered the Agenda Item and after discussions on the same, accorded approval for the following:

- i) NBCC be engaged as PMC for the development of land parcels of Delhi Transport Corporation on nomination basis as per the provision in rule no. 194 (iv) of GFR, 2017. Further, the Board directed to fix the time limit of 02 months for the due diligence on part of NBCC in the M.O.U. Clause 1.6 (e). The M.O.U. be amended accordingly.
- ii) Approved the draft of MoU to be signed between DTC and NBCC for the development of land parcels of DTC.

2. The Board authorized Chairman, DTC for the appointment of members of Empowered Committee from DTC side to take day to day decisions for the progress of project including handing over of the land parcels to the NBCC in phases for development purposes.

**Chairman  
DTC Board**



DELHI TRANSPORT CORPORATION  
(GOVERNMENT OF NCT OF DELHI)  
I.P. ESTATE : NEW DELHI-110002

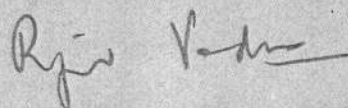
Supplementary Note on Item 4/2020

Sub.: "Comprehensive Guidelines for engagement/re-engagement of retired superannuated Govt./ CPSEs/ State PSUs/Autonomous Body Officers/Officials in DTC as Expert/Consultant on contract basis".

This is Supplementary Agenda Note to Item No.4/2020 (already circulated amongst the Director of DTC Board) on the above subject.

The following are the proposed guidelines/terms & conditions for outside retired officers/officials to be engaged as Consultants in DTC:

- i) The officer/official who had retired from a Govt./Autonomous body/PSUs should be engaged as Consultant on contract basis, against a vacant sanctioned post of equivalent grade pay from which the officer/official had retired from his department. The engagement of Consultants would be on full-time basis and they would not be permitted to take up any other assignment during the period of consultancy.
- ii) The engagement of Consultant would initially be for a period of one year/up to one year after obtaining the approval of the competent authority {i.e. all officers/officials upto the grade pay of Rs. 6600/- by CMD/MD and beyond that with the approval of DTC Board}. However, it can be extended further subject to the satisfactory performance of the Consultant and depending upon the specific job and time frame for its completion. The total period of engagement as consultant should not exceed 5 years and the maximum age limit of engagement as Consultant shall be 65 years.





- iii) A Contract Agreement shall be executed with the Consultant by the authorized officer of the Personnel Deptt. of DTC. In case DTC proposes to extend the contract of the officer/official for a further period in view of functional requirement, the Personnel Deptt. should again enter into a fresh contract agreement with the person concerned, after obtaining the approval of the competent authority.
- iv) The amount of monthly consolidated remuneration in the case of retired officer/official engaged as Consultant shall be last pay minus basic pension plus DA at the applicable rate at the time of appointment as Consultant. This rate shall remain same till the expiry of the contract period. In the offer of contract engagement, only the lump-sum amount should be indicated. Such consolidated remuneration can be revised by adding revised DA at each occasion of fresh contract. The deductions as admissible from the monthly remuneration of consultants as per rule shall be done. However, the Consultant shall continue to draw pension and the dearness allowance thereon during the period of his engagement as Consultant. His/her engagement as Consultant shall not be considered as a case of re-employment.
- v) The Consultant shall not be entitled to any other allowance such as House Rent Allowance, reimbursement of call charges of Residential Telephone/mobile, Transport facility, Residential Accommodation, Personal Staff, etc.
- vi) No DTC staff car/hired vehicle shall be provided to the Consultant except for official purpose. However, he/she shall be issued an identity Card-cum-free Bus pass for traveling in DTC Buses from residence to place of posting and vice-versa during his/her contract.
- vii) No TA/DA shall be admissible for joining the assignment or on its completion. Consultant will not be allowed foreign travel at expenses of DTC. However, Consultant shall be allowed TA/DA for their travel inside the country in connection with the official work, if any, as per their entitlement as on the date of retirement.

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- viii) Consultant shall not be eligible for any leave except 8 days' casual leave in a calendar year on pro-rata basis. Therefore, a Consultant shall not draw any remuneration in case of his/her absence beyond 8 days in a year (calculated on pro-rata basis). Also un-availed casual leave in a calendar year cannot be carried forward to next calendar year.
- ix) The engagement of Consultant is of a temporary nature and the engagement can be cancelled at any time by the DTC without assigning any reason.
- x) Before engaging any retired officer/official as Consultant, the Personnel Department should ensure that the same official is clear from vigilance angle which will be ascertained from the concerned organization.
- xi) The proposal for engagement of retired officer/official shall be initiated by the Dy.CGM/CGM concerned as per these guidelines with full justification. The proposal for filling up the vacant sanctioned post shall then be examined by Personnel Deptt. and Finance Deptt. of DTC and thereafter the approval of the competent authority for the respective post shall be obtained.

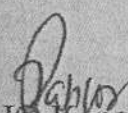
The above guidelines for outside retired Officers/officials to be engaged as Consultant in DTC are in accordance to the existing similar guidelines for the retired DTC Officers/officials as already approved by the DTC Board vide Resolution No.51/2017 dated 6.11.2017 (Annexure-A to the main Item No.4/2020) and circulated vide memo No. PLD-I/Retired Engagement/2017/845/310 dated 24.11.2017 (Annexure-B to the main Item No.4/2020).

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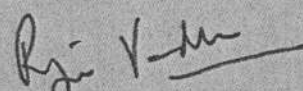
Further, the terms & conditions for engagement of retired DTC Officers/officials as Consultants in DTC are at par with the guidelines issued by the Finance (Accounts) department, GNCTD vide O.M.No. F.20/472015-AC/204-248 dated 4.12.2015 (**Annexure-'G'**).

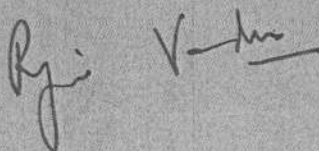
The matter is placed before the DTC Board for kind perusal, consideration and approval of the guidelines as detailed from para (i) to para (xi) here-in-above in respect of engagement of outside retired officers/officials to be engaged as Consultants in DTC.

  
( J. L. Kapoor )  
Sr.Manager (PLD-I)

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Authorized for issue,

  
(Rajiv Vadehra)  
Secretary, DTC Board





Annex - "G"

GOVERNMENT OF NCT OF DELHI  
Finance (Accounts) Department  
'A' Wing, 4<sup>th</sup> Level, Delhi Secretariat, I.P. Estate, New Delhi.

No. F.10/2015-AC/204-248

Dated: 04/12/2015

To: All the Pr. Secretaries/Secretaries/Heads of Departments  
of Government of NCT of Delhi.  
Heads of all Autonomous/Grant-in-aid Institutions/Local Bodies  
Government of NCT of Delhi.

OFFICE MEMORANDUM

Subject: *Guidelines relating to engagement of retired Government servants as consultant on contract basis against vacant sanctioned posts.*

It has come to the notice of this Government that the retired Government servants are being engaged as consultant on contract basis in different Departments / Autonomous Bodies / Grant-in-aid Institutions by applying different criteria for calculating the consolidated remuneration payable to such contract engagements. It has also come to the notice that in some cases, the persons are being engaged on contract basis in regular pay scales which is not in order. In some cases, it has been come to the notice that the persons engaged on contract basis on a consolidated remuneration are being paid separate conveyance allowance in addition to the said remuneration. This leads to anomalous situations.

Now, the competent authority has decided to adopt a uniform policy with regard to such contract engagements of retired Government servants and to have a common principle with reference to consolidated remuneration payable to all such retired Government servants engaged as consultant on contract basis. Hence the competent authority is pleased to decide as follows and it will be with immediate effect:-

- (a) The engagement of retired Government servant as Consultant should be against a vacant sanctioned post. The engagement of consultant would be on full-time basis and they would not be permitted to take up any other assignment during the period of consultancy;
- (b) The engagement of consultant should initially be for a period of one year. However, it can be extended further subject to the satisfactory performance of the consultant and depending upon the specific job and the time frame for its completion. The total period of engagement as consultant should not exceed 5 years. In no case the consultant should be allowed beyond five years. The maximum age limit of engagement as consultant shall be 65 years;

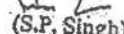
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*[Signature]*

- (c) The amount of monthly consolidated remuneration / fee in the case of retired Government officials appointed as Consultants shall be Last Pay minus Basic Pension plus DA at the applicable rate. However, a retired Government official appointed as Consultant shall continue to draw pension and the dearness relief thereon during the period of his engagement as Consultant. His/her engagement as consultant shall not be considered as a case of re-employment.
- (d) The Consultants shall not be entitled to any allowance such as House Rent Allowance, reimbursement of call charges of Residential Telephone / mobile, Transport facility, Residential Accommodation, Personal Staff, etc.
- (f) No Government vehicle shall be provided to the Consultants;
- (g) No TADA shall be admissible for joining the assignment or on its completion. Consultants will not be allowed foreign travel at Government expenses. However, Consultants shall be allowed TADA for their travel inside the country in connection with the official work, if any, as per their entitlement as on the date of retirement;
- (h) Consultants shall be eligible for 8 days' leave in a calendar year on pro-rata basis. Therefore, a consultant shall not draw any remuneration in case of his/her absence beyond 8 days in a year (calculated on pro-rata basis). Also unavailed leave in a calendar year cannot be carried forward to next calendar year;
- (i) The engagement of consultants is of temporary nature and the engagement can be cancelled at any time by the department / autonomous body / PSU / grant-in-aid institution concerned without assigning any reason; and
- (j) Before engaging any retired Government servant as consultant, the Administrative Department should ensure that the retired official is clear from vigilance angle and moot a proposal with full justification to seek the prior concurrence of Finance Department and thereafter the approval of the competent authority. The Autonomous Bodies / Grant-in-aid Institutions shall also moot such proposals through their Administrative department to seek the approval of the competent authority.

The above guidelines are not applicable to the Statutory Bodies / Commissions which are governed under different Statute / Rules / Acts.

This issues with the prior approval of Hon'ble Dy. CM / FM.

  
(S.P. Singh),  
Spl. Secretary (Finance).

