



Delhi Transport Corporation
(Govt. of NCT of Delhi)
I.P. Estate: New Delhi-110002

No. IRD/Canteen/2019/190

Dated: 27/9/19

During the review meeting of Depots/Regions, it was desired for more improvement towards the canteen facilities. Therefore, following items are considered necessary for providing in all the DTC canteens so as to have up-gradation and improvements in facilities of the canteen:-

<u>S.No.</u>	<u>Name of the items</u>
1.	Refrigerator 300 Ltrs capacity
2.	TV 32"
3.	Microwave
4.	Desert Cooler
5.	Furniture & Fixture
6.	Geyser
7.	Exhaust Fan
8.	PNG/LPG Commercial Gas Connection with stoves

The above Canteen items at S.No 1 to 5 be provided by Stores & Purchase Department MS-I and items at S.No. 6 & 7 be provided by Civil Engineering Department (Electrical). The item at S.No. 8 i.e. commercial gas connection along with gas stove for Depots/Units Canteen is to be obtained after completing necessary formalities with the distributors of the LPG/PNG Gas Company by the Depot Managers/Unit officers at their own level. The information regarding availability & requirement for canteen accessories received from Depots/Units are enclosed for ready reference.

All concerned officers are requested to provide the above canteen accessories to the DTC Depots/Units Canteen as per the requirement of the Depots/Units.

This has the approval of the Competent Authority.

Encl :- As above


Consultant (Executive Secretary)

1. Dy. CGM (S&P) MS-I
2. Sr. Manager(Electrical) CED
3. All Depot Managers/Unit Officers

Copy to : CGM (Tech/Tr.) : For kind information please.

OSD to MD : For information please.

All Dy.CGMs : For information please.

All RMs : For information please.