

**DELHI TRANSPORT CORPORATION
OFFICE OF THE DCGM(IT-II):I.P.ESTATE
NEW DELHI- 110002**

NO:DCGM(IT-II)/2019/240F/68/dyogmit/167

Dated:- 19.08.2019

**Sub:-Penalty to be imposed in case of Lost / Stolen / Tampering / Disconnection
Of GPS devices installed in DTC Buses.**

In continuation to the detailed Standard Operating Procedure (SOP) already issued vide letter No:Dy.CGM(IT-II)/240F/2019/61/dcgmit/154 dated 19.07.2019, the following is substituted in para12 of the said order for strict compliance by all:-

- (a) If the Depot Manager fails to fix up the responsibility within three days for any loss / stolen / damage / tampering / disconnection of any of the GPS device in DTC buses. The following action will be taken by RM:-
- i In case the GPS device is found tampered / disconnected for more than 24 hrs then a penalty of Rs.500/- will be imposed on the concerned Depot Manager by the respective RM
 - ii In case the GPS device is found lost / stolen / damaged then cost of GPS device i.e Rs.2,500/- will be recovered from the concerned Depot Manager by the respective RM.
- (b) Similarly, in case it is proved that GPS device has been lost / stolen / damaged / tampering / disconnected during the duty time of the Driver and the concerned Driver is declared "at fault" for the said allegations then following penalty shall be imposed by the respective DM:-

S.No.	Occurrence	Proposed penalty for tampering / disconnection of GPS device	Proposed penalty for loss/stolen /damage of GPS device including cost of GPS device
1.	First time	Rs.2,500/-	Rs.5,000/-
2.	Second time	Rs.5,000/-	Rs.7,500/-
3.	Third time	Rs.10,000/-	Rs.12,500/-
4.	Fourth time	1 For contractual Driver termination of the contract 2 For regular driver issuance of charge-sheet with major penalty proceedings.	

- (c) The above guidelines shall also applied to other category of staff in the same manner.
- (d) While fixing responsibility against the technical staff of the Service Provider, the concerned Depot Manager should examine various aspects like last GPS data details, circumstances etc. Proper Show-Cause Notice along with all the required proofs for fixing up the responsibility of the lost / stolen / tampering / disconnection of GPS devices be issued and after careful

examination of the reply submitted by the Service Provider, the recovery be made in the following manner with the approval of respective RM:

S.No.	Category	Proposed Penalty / Recovery
i	In case of lost / stolen / damage of GPS device	Rs.2500/-
ii	In case tempering / disconnection of GPS device	Rs.500/-

This issues with the approval of competent authority.

V.K.
(V.K. Gupta) 19/8/17
Chief General Manager (IT)

All RMs/DMs

Copy to:

1. CGM(O)
2. CGM(Tech.)
3. Dy. CGM(O)
4. Dy. CGM (PLD-I)
5. Dy. CGM(Tr.), Sc.House
6. Addl. CAO
7. VO
8. OSD to MD
9. Manager (CCR)
10. Manager (IT-3)