-69-

DELHI TRANSPORT CORPORATION OFFICE OF THE CGM(O): I.P.ESTATE NEW DELHI

NO:CGM(O)/2017/ /5

Dated: 23 - 02 - 201)

All RMs shall get the depot checked once in a month through the Depot Manager of other depot within the Region on the following aspects:-

- 1. Deployment of staff on Table Duty / miscellaneous duty.
- 2 Operation / inshedding of buses as per the data of ETMs (for one day)
- 3 Details of the crew who are working together on the same duty during the last 06 months.
- Details of drivers and conductors who are performing less than 80%
 OK duties.
- 5. Details of Conductors who are still issuing tickets manually more than 40% and above.
- Status of the compliance of orders issued from Corporate office from time to time.

Each Regional Manager will issue the schedule of Depot Inspection in advance with a copy to the undersigned. The reports submitted by the Depot Managers shall be examined by the concerned Regional Manager and action taken report be submitted to the undersigned within 15 days of the inspection.

ا (A.K.GOYAL) Chief General Manager(Q

25

All RMs

Copy to CMD - for kind information pl.