

**Application format for the post of Dy. CGM (Security)
on deputation basis in DTC**

Reference No. _____

Date _____

Name of the post applied for _____

Affix self attested
recent passport size
photograph.

1. Full Name(in capital): _____
2. Father's/Husband's Name: _____
3. Date of Birth(in figure and words): _____
4. Gender : Male/Female/IIIrd gender _____
5. Nationality: _____
6. Permanent Address : _____
7. Address for correspondence _____
8. Tel Ph. Number : _____
9. Email-ID _____
10. Whether belongs to SC/ST/OBC/General : _____
11. Educational qualifications:-

Sl. No.	Exam/ Degree Passed	Year of passing	Name of Board/ University	% of Marks/ Division	Subject of Specialization	Remarks

12. Any other specialized training/course under-taken: _____

Experience (if any)

Name of Institution/Organization/ Department	Period of appointment	Grade pay or Pay Matrix Level	Regular/Ad-hoc/Contract

13. Any additional information _____

Declaration: I hereby declare that all the statements made in the application are true and complete to the best of my knowledge and belief. I understand that action can be taken against me by the Corporation (DTC) if I am declared by them to be guilty of any type of misconduct or furnishing false information mentioned herein.

Date-----

Place-----

(Signature of Applicant)

Enclosures: -

(Enclose copies of documents as per following order)

Please tick in the box.

- | | | |
|------|--|--------------------------|
| i) | All Educational Qualification certificates | <input type="checkbox"/> |
| ii) | All Experience Certificates | <input type="checkbox"/> |
| iii) | Date of Birth Certificate | <input type="checkbox"/> |
| iv) | Caste Certificate | <input type="checkbox"/> |
| v) | PH Certificate if applicable | <input type="checkbox"/> |
| vi) | Identity Proof | <input type="checkbox"/> |
| vii) | Residential Address Proof | <input type="checkbox"/> |

DTC invites applications for filling up 01 vacant sanctioned post of Dy. CGM (Security) on deputation basis, the terms and conditions/eligibility criteria as under:

Educational Qualification:

Column No. 7: Dy. CGM (Security) (01 post)

Essential:

- i) Degree of a recognized University or equivalent.
- ii) 10 years experience as a Commissioned Officer or of a comparable status in Police/Industrial Security/BSF/CISF/Security Department of an Industrial Organization/Govt. Organization.

Column No. 11:

Transfer on deputation/transfer:

Officers working in any Government Organization i.e. State/Central Government or Public Sector undertaking with laid down in column 7 above:-

- (i) Holding analogous post on regular basis.
Or
- (ii) With five years regular service in the Pay band of Rs.15600-39100+G.P. Rs. 6600/- pre-revised pay (matrix level 11 of 7th P.C.)

Maximum age Limit: 56 years on the closing date of the receipt of applications.

The other Terms & Conditions of appointment of Dy. CGM (Security) on deputation basis in DTC are as under: -

S. No.	Name of the Post	Dy. CGM (Security) (Grade Pay 7600/- pay matrix level 12 in 7 th P.C.)
1.	Period of deputation	Period of deputation ordinarily not exceeding three years which is extendable as per DoPT guidelines.
2.	Fixation of Pay	<p>Subject to and in accordance with the instructions contained in the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel & Training), New Delhi O.M. No. 6/8/20096-Estt. (Pay-II), dated 17.06.2010 during the period of deputation of officer in this Corporation has option:-</p> <p>(i) Either to elect to his/her basic pay in the parent cadre plus personal pay, if any, plus Deputation Duty Allowance.</p> <p>(ii) Or to elect to draw the pay in the scale of pay of foreign service post, in which case his/her pay shall be fixed under the normal rules with reference to his/her pay in the cadre post to which he/she has been appointed on regular basis; and</p> <p>(iii) In no case the pay so fixed shall be less than the minimum of the pay scale of the post on Foreign Service.</p> <p>(iv) However, in terms of Govt. of India,</p>

		Ministry of Personnel, Public Grievances and Pensions Department of Personnel & Training's O.M. No. 2/11/2017-Estt. (Pay II) dated 24.11.2017 in case of deputation within the same station. The rate of Deputation Allowance would be paid @ 5 % of basic pay subject to a maximum of Rs. 4500/- per month. In case of posting is from other station, the deputation allowance would be 10% subject to maximum of Rs. 9,000/- per month.
3.	Dearness Allowance	The officer will be entitled to dearness allowance under the rules of parent department or under the rules of borrowing authority according to as he retains his scale of pay under parent department or he draws pay in the scale attached to the post under borrowing authority.
4.	Local Allowances	The officer would be entitled to usual allowances, House Rent Allowance under the rules of the borrowing authority. However, in case Govt. accommodation is allotted, HRA shall not be admissible.
5.	Reimbursement of Tuition Fee	He will be entitled to reimbursement of tuition fees in respect of his children subject to fulfillment of the terms and conditions laid down in O.M. No. 27012/02/2017-Estt. (AL), dated 16.08.2017 of Govt. of India, Ministry of Personnel, Public Grievances and Pension (DOPT).
6.	Leave Salary and Pension contribution	Payable by the DTC according to the rates in force from time to time in accordance with the orders of President under F.R.-116.
7.	Medical Attendance Treatment	No interior to that admissible to an officer of his status under the rules of the borrowing Organization.
8.	Leave	He will be entitled to the leave rules applicable to the service of which he is a member.
9.	Provident Fund Benefit	During the period of deputation, he will continue to subscribe to the provident funds of her parent department to which he may be subscribing.
10.	Leave salary in respect of disability	DTC will be liable to pay leave salary in respect of any disability incurred during deputation under DTC even though such disability manifests after the termination of deputation.
11.	Residential Accommodation	I. If residential accommodation is provided by DTC, he will have to pay rent to DTC as per its rules. II. An officer appointed to a local Body/Public Sector Undertaking/Autonomous Organization/ Guarantee Institution functioning under the Govt. of NCT of Delhi on deputation period may be allowed to retain the residence on payment of normal license fee during the period of his posting in such Local Body/Public Sector Undertaking/ Autonomous Organization/ Guarantee Institution.
12.	Commencement and end of foreign service	The Foreign Service will commence on the date he joins DTC and ends on the date on which he relieved from this Corporation.
13.	Compensatory allowance for the period	The whole expenditure in respect of any compensatory allowance for the periods of leave in or at the end of Foreign Service shall be borne by DTC.

14.	Leave Travel Concession	He/She will be entitled to Leave Travel Concession from DTC on the scale he/she is entitled to under the rules or as per rules of borrowing authority whichever is beneficial to the officer and the cost of such concession will be borne by the DTC.
15.	Travelling Allowance	As per rules of the Corporation.
16.	Staff Car	He/She will be provided Staff Car by the DTC as per his/her entitlement during the deputation period. No. Travelling Allowance will be paid, if staff car is provided by DTC.
17.	Over Payment	If any made by borrowing employer will be recovered from his, even after the expiry of his/her term of deputation.
18.	Any other Allowances	Any other unusual allowances as admissible under the rules on usual terms and conditions of deputation as issued by DoP&T/GoI from time to time.

Eligible and willing candidates should apply through proper channel on the prescribed application proforma up-loaded on website.

The applications of only such officers/candidates will be considered that are routed through proper channel and are accompanied with the following documents:-

- i) Photo copy of educational qualification certificates.
- ii) Statement giving details of Major or Minor Penalties imposed upon the officer, if any, during the last Ten (10) years.
- iii) Vigilance, disciplinary & criminal clearance certificate.
- iv) Integrity Certificate.
- v) Photo copies of last five years APARs.

The applicants are also allowed to submit an advance copy of their application directly to the undersigned. However, if the application will not receive through proper channel within 01 month of closing date of receipt of application, the said advance copy of the application will not be considered and will be rejected. The last date of receipt of application is **31.10.2023**.

The application alongwith photocopies of supporting documents to be sent to Manager (personnel-I), Delhi Transport Corporation (DTC) Headquarter, I.P. Estate, New Delhi-110002.

Manager (PLD)