

Delhi Transport Corporation  
(Govt. of NCT of Delhi)  
I.P. Estate: New Delhi

**Advertisement for the post of Chief Vigilance Officer in DTC on deputation**

DTC invites applications for filling up one sanctioned vacant post of Chief Vigilance Officer on deputation basis from Officers working under Central/State Govt./UT Govt./Public Sector Undertaking including Central Police Organization/State Police Organization etc. with requirement laid down in the following table:-

S. No.	Name of the Posts	Pre-revised Pay Band+ GP (in Rs)	No. of vacant posts to be filled	Requirement as per Recruitment Rules.
1.	2.	3.	4.	5.
1.	Chief Vigilance Officer	Rs. 37400-67000+Grade Pay Rs. 8700/- (Matrix Level 13 in the 7 <sup>th</sup> Pay Commission)	01	<p><b><u>Transfer on deputation/transfer</u></b> Officer under the Central/State Govt./UT Govt./Public Sector Undertaking including Central Police Organization/State Police Organization etc. with the following requirement:-</p> <p>A(i) Holding analogous post on regular basis. Or (ii) With five years regular service in the Pay band of Rs. 15600-39100+Grade Pay Rs. 7600/-</p> <p><b><u>Essential:</u></b> i) Degree of a recognized University or equivalent.  ii) About 15 years experience in a responsible capacity in a road transport corporation/Govt. departments/autonomous body in administrative/managerial work preferably connected with investigation of complaints/holding enquiries/vigilance work etc.</p> <p><b><u>Desirable:</u></b> i) Experience in dealing with vigilance/disciplinary matters.</p>

Eligible and willing candidates should apply through proper channel on the prescribed application proforma up-loaded on website. The applications of only such officers/candidates will be considered on prescribed application proforma uploaded on website that are routed through proper channel and are accompanied with the requisite documents as per details given in Annexure I,

II & III. Tenure and terms and conditions of deputation in DTC will be as per DoPT/CVC guidelines issued from time to time. The final selection for the post of CVO on deputation in DTC will be as per the procedure/guidelines issued by DoPT/CVC/GOI and subject to approval of the Competent Authority. The applicants are also allowed to submit an advance copy of their application directly to the undersigned. However, if the application not received through proper channel within 02 months of closing date, the application will not be considered. The last date of receipt of application is 20.05-2023.

**Other Eligibility Criteria:**

Officers whose batches (of the service to which the officer belongs) have been empanelled to hold the posts of Additional Secretary in the Government of India or equivalent shall not be considered for the post of CVOs. Group A service Officer of Central Govt. fulfilling the following criteria: -

- (a) Not below the rank of Dy. Secretary to Govt. of India or equivalent.
- (b) Unblemished record of service and integrity beyond doubt.
- (c) Should not be from Delhi Transport Corporation.
- (d) Should not have worked as CVO in Delhi Transport Corporation.
- (e) Should not have crossed the age of 54 year as on the last date for receipt of application.
- (f) Must have grading not lower than 'Very Good' in APARs for the last five years.

**CONFIDENTIAL ROLL**

The Confidential rolls of the officers placed on offer must be made available for the last preceding 05 years. The details of missing ACR(s), if any, may be clearly mentioned with reasons. Alternately, NRC be specifically attached. Only those officers whose records are graded as 'Very Good' and above in the last five years of service would be considered for retention of offer and hence only such officers may be sponsored. The gist of the ACRs is to be given electronically in Annexure-III of the Application Form.

From:

Manager (Pers.)  
DTC, I. P.Estate  
New Delhi-110002

**PERSONAL DATA**

Application for the Post of CVO

Photograph

1.	Service	
2.	Cadre (only for AIS)	
3.	Application number	
4.	Applying for the post	
5.	Applying for level	
6.	First Name	
7.	Middle Name	
8.	Sur Name	
9.	Domicile	
10.	Contract Details a)E-mail Id b)Office Telephone c)Residential Telephone d)Mobile Number	e-mail: Office: Residence: Mobile:
11.	Exam Year	
12.	Allotment Year	
13.	Date of Joining	
14.	Gender	
15.	Date of Birth	
16.	Date of Superannuation	
17.	Category	
18.	Pay band + Grade Pay	
19.	Pay Level	
20.	Basic Pay as on 01.07.2019	
21.	Date of NFSG Grant	
22.	Whether he/she or his/her have been empanelled to hold the post of Joint Secretary to the Govt. of India	YES/NO
23.	Whether Spouse is working in a service participating under Central Staffing Scheme. (a)Service of Spouse (if reply to above is Yes)  (b)Cadre of Spouse (if AIS)	



24.	Whether spouse currently working under Central Deputation	YES/NO
25.	Whether willing to be considered for Non-CSS posts in PSU/Autonomous Body/Registered Society/ Statutory Body	YES/NO
26.	Whether slotted for Foreign Training/ Assignments	YES/NO
27.	Whether working in the cadre or is on the Central Deputation	
28.	If on Central Deputation, please mention whether working on a CSS posts or a Non-CSS post or an Ex-Cadre Posts.	
29.	Whether Debarred from Central Staffing Scheme Previously If Yes, a. Date from (or debarment) b. Date to (of debarment)	YES/NO
30.	Whether worked on Central Deputation before If yes a. Date of reporting to cadre	YES/NO
31.	Whether cooling-off period completed a. Cooling-off period completion date	
32.	Whether retained in Offer List during previous 5 years	
33.	A brief note (note more than 100 words) highlighting significant/ relevant qualifications and important achievements in support of eligibility.	
34.	Whether applied for CVO during previous 5 years	
35.	Whether he/she or his/her batch of service have been empanelled for Additional Secretary to the Govt. of India.	YES/NO
36.	A brief note on why the applicant should be considered for the post of CVO	
37.	Date of Appointment to SAG	
38.	Years of service in Group 'A' equivalent posts (for CPSE officers)	

### 39. EDUCATIONAL QUALIFICATIONS

(Please only mention Graduation and above).

Sl. No.	Qualification	Subject (1) Subject (2)	Year/Division	Institution University Place Country
1.				
2.				

3.				
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#### 40. TRAINING DETAILS

(Please mention trainings of duration of only more than 1 month)

Sl. No.	(i) Training Name (ii) Institute (iii) Country	Training related to Specialization in Subjects	From Date To Date
1.			
2.			
3.			

#### 41. EXPERIENCE DETAILS

(Please provide up to date experience details)

Sl. No.	Type of Posting (Cadre/Centre)	(i) Level/Pay Scale (ii) Designation	Ministry Department Office Place	Field of experience acquired during the posting (Major & Minor)	Tenure From & Tenure To
1.					
2.					
3.					

The information furnished above by me is correct.

(Signature)

**To be filled by the Cadre Controlling Authority.**

(This should be filled by the competent authority of State Govt./Cadre Controlling Authority as prescribed in the letter)

It is certified that the above information given is correct as per record.

Signature :

Name:

Designation:

**42. Vigilance Experience Details**

S.No.	Type of Posting (Cadre/Centre)	Level/Pay scale Designation	Ministry Department Office place	Details of Experience in Vigilance/Discipli nary matters	Tenure from Tenure to

**The information furnished above by me is correct.**

**(Signature)**

**To be filled by the Cadre Controlling Authority.**

(This should be filled by the competent authority of State Govt./Cadre Controlling Authority as prescribed in the letter )

It is certified that the above information given is correct as per record.

Signature :

Name :

Designation :

**ANNEXURE-I**

**TO BE FILLED BY THE CADRE CONTROLLING AUTHORITY**

NAME OF THE OFFICER:

SERVICE:

CADRE:

BATCH:

Date of Birth

1. Whether any disciplinary proceedings have been initiated against the officer during his career, so far. If yes, details thereof.
2. Whether any complaint including that of corruption against the officer, which in the view of the State Government/Cadre Controlling Authority may have a direct bearing/relevance on the vigilance status/Integrity of the officer as on date, is pending against the officer. If so, details thereof.
3. Whether any preliminary inquiry or any other vigilance related matter is pending against the officer. If so, full facts of the pending matter.
4. Whether any criminal proceedings were registered against the officer during his career so far. If so, the details/present status and the final outcome thereof.
5. Whether the name of the officer appears in the Agreed List.

Signature of the officer certifying the proforma

Name  
Designation  
Stamp

**ANNEXURE-II**

**TO BE FILLED BY THE CADRE CONTROLLING AUTHORITY**

NAME OF THE OFFICER:

**SERVICE:**

**CADRE:**

**BATCH:**

**Date of Birth:**

1.    a)    Whether the Officer has ever been debarred from Central Deputation.  
  
      b)    If Yes, period of debarment
2.    Has the Officer been on any deputation before:
3.    If yes-
  - a) Date of commencement of deputation
  - b) Date of completion of deputation
  - c) Date of completion of Cooling-off

Signature of the officer certifying the proforma

Name  
Designation  
Stamp



**ANNEXURE-III**

**TO BE FILLED BY THE CADRE CONTROLLING AUTHORITY**

NAME OF THE OFFICER:

**SERVICE:**

**CADRE:**

**BATCH:**

**Date of Birth**

1.	Whether APAR Dossier is Complete upto 31.03.2019						YES/NO
2.	APAR for any year (in the last 5 years) not available in the Dossier (Reason for non-availability or NRC be given)						
3.	Adverse entries if any (expunged or un-expunged) in Any APAR(s) If Yes, Year-wise details Thereof.						YES/NO
4.	APAR grading of the last 05 years						
Year/ Period	Reporting Authority	Name/Desg of Reporting Authority	Reviewing Authority	Name/Desg of Reviewing authority	Accepting Authority	Name/Desg of Accepting Authority	Final grading

Signature of the officer certifying the proforma

Name  
Designation  
Stamp