DELHI TRANSPOT CORPORATION (Govt. of NCT of Delhi) I.P. ESTATE: NEW DELHI

No. Admn(Misc.)/2019/574

Dated: 21/05/2019

In partial modification to circular No.Admn.(Misc.)/2019/315 dated 11.03.2019, it is again information on necessary action by all concerned that the ACR of skilled, semi skilled and unskilled workshop employees shall remain be filled by their respective Foreman as per circular dated 11.03.2019. However, the Annual Confidential Reports of Conductors/Drivers shall be filled by the respective Traffic Supervisor and Annual Confidential Reports of Jr.Clerk, TTC, Sr.Clerk including, Class-IV employees working in Gerenal Offices shall be filled by concerned O.S./Accountant.

This has the approval of the Competent Authority.

Manager.(Admn.)

All Unit Officre/Depot Managers

All RMs.

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