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DELHI TRANSPORT CORPORATION  
(GOVERNMENT OF NCT OF DELHI)  
I.P. ESTATE: NEW DELHI

No. Act/BS-II/2017/134

Dated: - 17.02.2017

Sub: - Payment of AMC/Accidental Repair Bills in time bound manner

Ref: 1. CGM/SBU/852/2012/099 dated 04.04.2012

2. CGM/SBU/881/2012/113 dated 16.04.2012
3. Addl.CAO-2/2012/60 dated 12/20 06/2012
4. BS-II/2011/409 dated 13.09.2011 of Sr. Manager (A/cs)
5. Act/AMC/Accident Bill/BS-II 2012/218 dated 11.05.2012 of Sr. Mgr. (A/cs)

- 1 Attention of all concerned is invited to letters mentioned above. The said communications were intended for payment of AMC charges and Accidental repairs in time bound manner as per provisions under Clause 46.12 of the GCC of the AMC Contract.
- 2 It is re-iterated that AMC/Accidental Repair Bills are required to be processed and payment is to be made to the Vehicle Manufactures (VMs) strictly in accordance with the provisions laid down in the Contract.
- 3 It is therefore, instructed henceforth, all DMs (Low Floor Operation) shall process the AMC/Accidental Repair Bills within seven days (07) of the receipt of the bills from VMs. In case a bill is deficient on certain information/details/clarifications required on the recoveries due, then DMs are required to inform the VMs with reasons and seek clarification/reconciliation within three days of the receipt of the bill. In case no clarification/reply is received from the VMs within three days, the bills may be processed for payment after making deductions, if any/duly vetted from the Deputy Manager (A/cs) posted in the Region and further Sanction by the RM.
- 4 DMs are also required to send the bills as per the contract terms & conditions of AMC, along with the proof of communication made to the VMs in this regard while forwarding the AMC/Accidental repair Bills to the

Accounts Department for payment, along with requisite certificates mentioned in the letter dated 11.05.2012 issued by Sr. Manager (A/cs).

- 5 Compliance of instruction earlier issued from time to time for the timely payment of AMC/Accidental Repair Bills be strictly adhered to.
- 6 In the eventuality of claim of interest on the delayed payment on undisputed bills by the VM's. The DM's concerned shall be liable for recovery of the same.

This issued with the prior approval of the competent authority.

  
Sr. Manager (A/cs) HQ

All Depot Managers (Low Floor Buses)

All Regional Managers

CGM (Operations/Technical)

CGM (Traffic)

Dy. CGM (Maintenance)

Dy. CGM (SBU)

DY. CGM I/c CMD Sctt.