

DELHI TRANSPORT CORPORATION
(A GOVT. OF NCT DELHI)
OPERATIONS DEPARTMENT
I.P. ESTATE, NEW DELHI-110002

No. Ops.Deptt./HQ/2026/385

31.9.2026/26/764
16/06/2026

Date: 12.06.2026

CIRCULAR

Subject: Grant of weekly off (Monday) to DTC staff deployed at NCMC "Pink Saheli" Smart Card distribution centres – regarding.

1. The Government of NCT of Delhi has launched the "Pink Saheli" National Common Mobility Card (NCMC) to provide free bus travel to eligible women residents on DTC and Cluster buses, by digitising the existing "pink ticket" scheme through a tap-and-go smart card usable within the wider NCMC ecosystem.
2. Distribution of the "Pink Saheli" Smart Card commenced on 03.03.2026 through about 50 designated centres across Delhi, primarily at DC/SDM offices and DTC locations, functioning generally from 09:00 AM to 05:00 PM on all days including weekends, and has since been scaled up to around 70+ centres citywide, More than Ten lakh Pink Saheli Smart Cards have already been issued, reflecting very high public response and sustained workload at these counters.
3. To meet this public demand and ensure smooth implementation of the scheme, The officials and staff have been deployed at the NCMC "Pink Saheli" Smart Card distribution centres and have been working continuously since 03.03.2026, as the centres are functioning all seven days.
4. The matter has been examined in detail and, with a view to safeguarding staff welfare, maintaining motivation and ensuring sustained quality of service for the ongoing Pink Saheli Smart Card distribution drive, the Competent Authority has approved that all NCMC "Pink Saheli" Smart Card distribution centres shall remain closed on every Monday, so that the staff deployed at these centres may avail a regular weekly off on that day.
5. Accordingly, it is hereby ordered that, with effect from **15.06.2026**, the following shall be implemented:
 - All NCMC "Pink Saheli" Smart Card distribution counters of (including those located in DTC depots/pass sections and other DTC-managed facilitation locations) shall remain closed on every Monday.

All DTC officials and staff deployed at these centres shall be granted their weekly off on Monday. Any Compensatory Rest (CR) already accrued or sanctioned for such duties shall be regulated/adjusted by the concerned Controlling Officers as per rules.

Mgs (DT-3 & 4)

- Concerned Depot Managers/Unit Heads/Controlling Officers shall:
 - Prepare and notify duty rosters accordingly,
 - Display suitable notices at all affected centres informing the public that Pink Saheli Smart Card distribution will remain closed on Mondays and operate as usual from Tuesday to Sunday, and
 - Ensure dissemination of this information through local announcements and available publicity channels so as to minimise inconvenience to beneficiaries.
6. In exceptional circumstances, where opening of a particular centre on a Monday is considered unavoidable in public interest (e.g. special camps, VIP/urgent government programmes), prior approval of the Competent Authority shall be obtained and equivalent weekly off/CR shall be ensured for the staff concerned.

This issues with the approval of the Competent Authority.


 (Alok Kumar)
 Dy. Chief General Manager (Operations)
 Delhi Transport Corporation

- To:
- All Depot Managers / Nodal Officers of Distribution Centres concerned – for strict compliance and display of public notices.
 - ✓ Dy. CGM (IT) – For uploading the information on DTC Website for information of General Public/beneficiaries.
 - Dy. CGM (PR) – For share the message on DTC Social Media platforms/ Print/Electronic media for information of General Public/beneficiaries.

Copy to:

- CGM (Operations), DTC – For Information.
- Secy. to Hon'ble MoT, GNCTD – For information of Hon'ble MoT.
- PPS to Secretary-cum-Commissioner, Transport, GNCTD – For information of Secretary-cum-Commissioner.
- OSD to MD – for information of MD, DTC.
- All Regional Managers, DTC – For information and necessary action.