

S.N. 9X17/26/345
13/03/26

DELHI TRANSPORT CORPORATION
(GOVT. OF NCT OF DELHI)
I.P. ESTATE, NEW DELHI

No. DCGM(Law)/2026/ 235

Dated: 06/03/2026

CIRCULAR

Sub : Procedure to be followed for action on recommendations
of the Legal Finance Committee (Modified)

Delhi Transport Corporation (DTC) is involved in litigation both as Petitioner and Respondent in various courts. The litigation pertains to service matters of employees, MACT cases, arbitration matters, civil, criminal and other miscellaneous cases.

Whenever a notice or summon is received from any court, the Legal Department entrusts the case to a panel advocate from the approved panel. The concerned Depot Manager/Unit Officer follows up the case with the advocate by providing detailed facts, financial implication and relevant documents. The Depot Managers/Unit Officers, being the nodal officers for cases pertaining to their respective Depots/Units, shall maintain constant liaison with the concerned advocate and the Legal Department.

After adjudication of a case by the Court, in order to examine the judgment/order, a Committee titled "**Legal Finance Committee**" (LFC) has been constituted to examine the complete case and recommend further action to be taken in respect of the Court's order, i.e., whether to comply with the order or to file an appeal in the higher court. The final decision shall be taken by the Competent Authority.

The composition of the Legal Finance Committee (LFC) shall now be as under:

- Manager (Tr.)/Manager (Law)
- Sr. Manager (Law)
- Sr. Manager (Accounts) or Manager (Accounts)
- Officer of the concerned Depot/Unit/Department
- In cases involving any Policy/Circular, the concerned Unit/Departmental Manager

With a view to bring clarity in this regard, it is hereby ordered, with the approval of the Competent Authority, that the recommendations of the Legal Finance Committee shall be submitted to **CGM (Law)** through **Dy. CGM (Law)**.

The recommendations of the Legal Finance Committee shall be examined by **CGM (Law)**, and the proposal/ recommendation shall be submitted to the **Managing Director (MD)** for approval. After approval, the decision shall be circulated to the concerned Depot/Unit for compliance, with a copy endorsed to the respective HOD (i.e., RM/Dy. CGM concerned).

All concerned are requested to take necessary action accordingly under intimation (ATR) to the Law Department and their respective HOD at the earliest, to avoid any further complications.

This issues with the approval of the competent authority (copy enclosed).

6/3/26
Dy. CGM (Law)

All Dy. CGMs
All DMs/Unit Officers

OS (Law) & Legal Assistants

Copy to :

1. PA to MD: - for kind information, please.
- ✓ 2. Sr. Manager (IT): with the request to upload the circular on website of DTC.

Blr
16/03/26

Mys (DT-1, 2, 3, 4)

Noted
16/3/26

OS
17/3/26
Sh. Sidhant (upload)