

Delhi Transport Corporation
Office of the Chief General Manager(Operations)
I.P. Estate : New Delhi

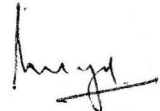
No.CGM(O)DTC/2015/423-430

Dated:23.4.2015

It has been decided that RMs will carry out inspection of at least one depot daily. While carrying out inspection, the RMs will give emphasis on following aspects:-

1. Fleet vis-à-vis outshedding.
2. Shortfall in outshedding, morning & evening with reasons.
3. Corrective actions for ensuring scheduled outshedding.
4. Breakdowns of the previous day and their detailed analysis.
5. Corrective actions to prevent breakdowns on line.
6. Absenteeism.
7. Details of the employees who are habitual in absenting unauthorisedly and action taken against them.
8. Earning analysis.
9. Signage boards of the depots.
10. Presentability of the buses.
11. Cleanliness of the depot including rest rooms, toilets etc.
12. Drinking water facility.

The inspection report will be submitted to CMD through their Reporting Officer i.e. CGM(O) daily with a copy to Secretary to Hon'ble Minister of Transport. The report must contain the position of improvement/decline in the performance of the depot in comparison to the performance noticed at the previous visit.



(A.K. Goyal)
Chief General Manager(O)

All RMs

Cc to: OSD to CMD