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Delhi Transport Corporation
Office of the Chief General Manager(Operations)
I.P. Estate : New Delhi

No.CGM(O)DTC/2015/ 2215 - 2274

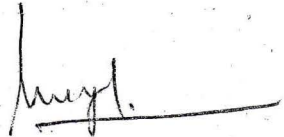
Dated:05.10.2015

Sub: Deployment of Home Guards / Marshals

Home Guards / Marshals are being deployed on the buses in the evening shift/night shift. However, it has been observed that the details of deployment of marshals i.e. Name and Badge Number/Sanad Number are not mentioned on the conductor's waybill and as a result, the field checking staff is unable to check their availability in the bus.

The instructions are issued to all DMs to instruct their Duty Officers to make an entry of the Home Guards/Marshals in the waybill of the conductor so that the presence of the aforesaid official could be checked by the field checking staff / officers on line.

The Regional Managers will issue instructions to the timekeepers that they will also make entry of the marshals while entering the arrival and departure of the bus in their timekeeping sheet. The Regional Managers will also instruct checking officials to check the presence of the Home Guard in the bus while carrying the checking of the buses on line.



(A.K. Goyal)

Chief General Manager(O)

All RMs

All DMs

Sr. Manager (Vigilance)

I/c C.C.R.

Cc to:

1. MD for favour of information please.
2. Dy.CGM(O) } for similar action
3. Dy.CGM(Enforcement) }