


**DELHI TRANSPORT CORPORATION**  
**(GOVT. OF NCT OF DELHI)**  
**1P, ESTATE, NEW DELHI**

DTC invites applications for post of Financial Advisor-cum-Chief Accounts Officer in the Pay Band of Rs.37400-67000+Grade Pay of Rs.8700/- (as per 6<sup>th</sup> Central Pay Commission) and now in Pay Matrix Level-13 (as per 7<sup>th</sup> Central Pay Commission) on deputation basis in Delhi Transport Corporation from Officers of the Organized Accounts service i.e. Indian Civil Accounts Service, Indian Audit and Accounts Service, Indian Defence Accounts Service, Indian Railway Accounts Service or P & T Accounts Service failing which SAS qualified Officers of Department cadre of Accounts/Audit Officers with not less than five years service in the Pay Scale of Rs. 15600+39100+Grade Pay Rs. 7600/- (Period of deputation ordinarily shall not exceed three years.).

Eligible and willing candidates should apply through proper channel on the prescribed application format up-loaded on website. The list of documents to be attached along with application is as under:-

- i) Photo copy of educational qualification certificates.
- ii) Vigilance, disciplinary & criminal clearance certificate.
- iii) Integrity certificate.
- iv) Last five year PARs having "Very Good" grading.

The last date of inviting applications for the post of FA-cum-CAO on deputation basis is 24.07.2020.

  
**(Hanish)**  
**Manager (PLD)**

**Application Format**

Reference No. \_\_\_\_\_

Date \_\_\_\_\_

Name of the post applied for \_\_\_\_\_

1. Full Name(in capital): \_\_\_\_\_
2. Date of Birth(in figure and words): \_\_\_\_\_
3. Gender : Male/Female \_\_\_\_\_
4. Nationality: \_\_\_\_\_
5. Service & Batch (if applicable): \_\_\_\_\_
6. Father's Name: \_\_\_\_\_
7. Permanent Address : \_\_\_\_\_
8. Address for correspondence /Contact. Tel Ph. Number : \_\_\_\_\_
9. Whether belongs to SC/ST/OBC/General : \_\_\_\_\_
10. All Educational and Professional Qualifications:-

Affix recent photograph

Affix self attested recent passport size photograph.

Sl. No.	Exam/ Degree Passed	Year of passing	Division Grade % of Marks	Duration of the Degree/ Diploma	Name of Board/ University	Subject	Subject of Specialization

11. Any other specialized training/course under-taken: \_\_\_\_\_

12. Details of Employment/Experience in the relevant fields in chronological order:

S.No.	Office	Post held	Period	Pay Band+ Grade Pay	Nature of duties

13. Details of enclosures: Attested photocopies of documents in support of the information supplied in above columns, such as, Educational Qualification, Date of Birth, SC/ST/OBC certificate, Experience etc.

14. I hereby declare that all the statements made in the application are true and complete to the best of my knowledge and belief. I undertake that action can be taken against me by the Corporation (DTC) for furnishing false information mentioned herein above.

Date-----

Place-----

\_\_\_\_\_  
Name & Signature of the Candidate