

DELHI ROAD TRANSPORT AUTHORITY  
SCINDIA HOUSE: NEW DELHI

PENDING ORDERS REGARDING APPEALS

1. The disciplinary action referred to in regulation 15(2)(a) of the DRTA (Conditions of Appointment & Service) Regulations, 1952 shall be taken by the General Manager in all cases. If an appeal is made against his orders this shall be considered and decided by a sub-committee consisting of the following members of the Delhi Road Transport Authority:
  - i) Shri Raghvendra Singh or any other non-official member who may be specified by the Authority from time to time.
  - ii) The representative of the Ministry of Transport, on the Authority.
  - iii) The representative of the Ministry of Finance, on the Authority.

In case of any difference of opinion amongst the members of the sub-committee the majority view shall prevail.
2. Any appeal shall be preferred within one month from the date on which the appellant was informed of the order appealed against. No appeals received after the expiry of this period shall be considered except in cases where the General Manager is satisfied that the appellant could not submit an appeal within the specified period due to circumstances beyond his control.
3. Every person preferring an appeal shall do so separately and in his own name.
4. Every appeal shall contain all material statements and arguments relied on by the appellant, shall contain no disrespectful or improper language, and shall be complete in itself.
5. Every appeal shall be addressed to the Chairman of the Delhi Road Transport Authority and sent to the Authority's Head Office.

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Manager (Admin) Hqr.  
Delhi Transport Corporation  
101, N.C. I of Delhi  
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6. All appeals received shall be put up by the General Manager before the Delhi Road Transport Authority's sub-committee mentioned in para 1 above with his comments.

7. The appellate sub-committee shall consider:-

- a) Whether the facts on which the order of punishment or penalty was based have been established.
- b) Whether the facts established afford sufficient ground for taking action, and
- c) Whether the penalty is excessive, adequate or inadequate and after such consideration any
  - i) confirm, modify or reverse the order, or
  - ii) direct that a further inquiry be held in the case, or
  - iii) reduce or enhance the penalty imposed by the order, or,
  - iv) make such other order in the case as it may seem fit.

8. The decision of the appellate sub-committee shall be reported to the Delhi Road Transport Authority for confirmation and it shall be subject to such order as may be passed by the Authority.

*L.W.*  
Manager (Admin.) Hqr.  
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*[Signature]*

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DELHI TRANSPORT CORPORATION  
I.P.ESTATE:NEW DELHI

No:AdmI-3(8)/72

Dated: 7.12.72

OFFICE ORDER NO.69

It is notified for the information and guidance of all concerned that the Delhi Transport Corporation in its meeting held on 18.3.72 has decided that appeals preferred by the employees/officers of the Corporation against the orders of punishment or penalty passed by the General Manager will be considered and decided by the Chairman of the Delhi Transport Corporation subject to observing the following procedure:-

- 1) All appeals, shall be preferred to the Chairman, JTC within 30 days from the date on which the Appellant has received the order, imposing the punishment/penalty or from the date on which the order was noted by him, whichever is earlier.  
Provided that the Chairman, JTC may entertain the Appeal after the expiry of the said period of 30 days if he is satisfied that the Appellant was prevented by sufficient cause for making the appeal in time.
- 2) Every officer/employee preferring an appeal, shall do so separately and in his own name.
- 3) Every appeal shall contain all material statements and arguments relied upon by the appellant and shall not contain any disrespectful or improper language and should be complete in itself. Use of improper or disrespectful language would render the appeal to be dismissed straightway. The decision of the Chairman shall be final in this behalf.
- 4) Every appeal shall be addressed to the Chairman, JTC and sent to the General Manager, DTC, I.P. Estate, New Delhi who will place the same before the Chairman, JTC with his comments.



5) The Chairman shall consider:-

- a) Whether the facts on which the order of punishment or penalty was based, stood established;
- b) Whether the facts established afford sufficient ground for taking action; and
- c) Whether the penalty is excessive, adequate or inadequate and after such consideration shall:
  - i) confirm, modify or reverse the order appealed against; or
  - ii) Direct a further enquiry to be held in the case; or
  - iii) reduce or enhance the punishment/penalty imposed by the order appealed against; or
  - iv) make such other order as may be deemed fit

Section 15(3) of DRTA (Conditions of Appointment & Service) Regulations and DRTA Standing Orders regarding Appeals will stand amended accordingly.

Sd/-

( R.P. VAISH )  
General Manager

All Officers & Sections.

cc: as usual

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